**Dealer Agreement**

**Market Days 2019**

**Preservation Station Market and Event Center**

**Preservation Station Market Days will be held on February 2 & 3, March 2 & 3, July 6 & 7, September 7 & 8, November 2 & 3, December 7 & 8.**

**By initialing below and signing below, you are agreeing to the terms.**

**\_\_\_\_\_Hours of Operation:**

Dealer Set Up: Friday 10 a.m.-8 p.m., and Saturday 8-10 a.m.

Market Hours: Saturday 10 a.m. to 5 p.m. and Sunday 12 -4 p.m. Dealers are expected to be set up by 9:30 a.m. on Saturday morning and 11:30 a.m. on Sunday morning, PARKED IN THE GRAVEL LOT, and be present at Market Days BOTH days during the entire event. Anyone doing one day and not the other must have permission. **Dealers who pack up early and do not stay the duration will not be given priority in future shows.**

**\_\_\_\_\_State of Kentucky:**

The state of Kentucky requires all dealers to collect and submit taxes collected. All vendors will receive a letter from the Kentucky Department of Revenue asking for your sales and use permit number. If you do not have a sales and use permit, you will be required to report your sales and remit the 6% sales tax on items sold.

**\_\_\_\_\_Rental Rates:**

You can reserve an 8 x 8 space for $55 per weekend or a 10 x 10 space for $80 per weekend.

**Rental payments are non-refundable.** If payment is made by check and check is returned, all future payments must be made in cash. A $20 returned check fee will be charged.

**\_\_\_\_\_Reservations:**

All vendors must be approved before reservations can be made. Vendors may submit photos electronically (text to 270-993-7532 or email to jennifer@visitpreservationstation.com) or mail in photos of products. **Checks should be made payable to Preservation Station Market and Event Center and mailed to 9661 KY 56, Owensboro, KY 42301 or space can be reserved via charge by calling Jennifer at 270-993-7532.** Routine vendors advised to pay in full prior to each month and before leaving prior month’s Market Days. Please be advised that all reservations are on a first come, first serve basis and some months fill up months in advance.

Very important- You may reserve space by paying in advance. **Space may be reserved but not location.** This is not a flea-market, but a show. **The intent of the show is that each month the show will look different and new items will be offered for sale.** Space location will be based on booth presentation, type of items sold, what arrangements will be most eye-catching for visitors, and overall show presentation.

**\_\_\_\_\_Merchandise and Display:**

Market Days are for antique, vintage, retro, old-fashioned, and craft “boutique-looking” booth displays. Any dealers attempting to display yard sale rummage sale type items or objectionable merchandise or who conduct themselves in such a manner found objectionable to market owners or customers will be removed. Preservation Station reserves the right to refuse service to anyone.

No food, alcoholic beverages, firearms, pornographic materials, counterfeit merchandise or other specified by management will be allowed.

All tables must be covered with tablecloths or fabric. Display is very important for selling items.

**\_\_\_\_\_Electricity:**

If you need electricity for your booth, an additional 10.00 fee will be charged. Campers or booths with excess equipment will need to negotiate a price for electricity rental with PSM&EC.

**\_\_\_\_\_Security:**

Preservation Station Market and Event Center does not carry insurance covering loss of dealers merchandise and will not be responsible for loss of merchandise by reason of theft, disappearance, fire, windstorm, water, or any other act of God beyond our control. Dealer agrees by signing below that he/she will not hold PSM&EC liable for merchandise.

**\_\_\_\_\_Outdoor/Open Air Market:**

When the weather permits, Preservation Station Market and Event Center will allow vendors to set up outside on the property in areas designated by PSM&EC. Outdoor spaces are a minimum of $40 per weekend.

**\_\_\_\_\_Indemnification:**

Each dealer agrees to hold harmless and indemnify Preservation Station Market and Event Center from any kind of loss, injury, cost, or expense of any nature. Each dealer agrees to indemnify and hold harmless Preservation Station Market and Event Center from any liability to any person on account of any damage to any person or property resulting or occurring by any reason of use and occupancy of spaces by dealer, including any liabilities arising from the sale of goods or services or failure of a dealer to comply in any respect with or to perform any of the requirements and provisions of these operating rules and regulations. Each dealer moves items in and out of PSM&EC at his/her own risk.

**\_\_\_\_Trash:**

Dealers must dispose of their own trash. We pride ourselves on a clean market that will keep shoppers coming back. Vendors who leave garbage will lose the ability to set up at Preservation Station Market and Event Center.

**\_\_\_\_\_Cancellation**

**If Market Days is cancelled for any unforeseen reason or dealer is unable to attend for any reason, there are no refunds and no credit towards future shows. Most of the rent collected pays for advertising expenses in multiple publications. If a dealer cancels for any reason, dealer cannot sell their space to another dealer. We strategically plan shows for content and presentation.**

**\_\_\_\_\_Parking**

Dealers are asked to unload in the front of the building by the office. **On Market Days, dealers are asked to park in the back of the building behind the chain link fence in the gravel parking lot down Cecil Road.** Please save the paved parking spaces for the shoppers. If you park in a prime parking spot, we will ask you to move. If you do not park in the designated area, dealer could be prohibited from future shows. No last minute parking in front of entrances which may block access for customers or detract from appearances of entrances.

\_\_\_\_\_**Approval**

All vendors seeking space at Preservation Station Market Days must have prior approval. Photos of items a vendor is wishing to sell and/or photos of booth display should be texted to 270-993-7532 or emailed to jennifer@visitpreservationstattion.com for approval.

**\_\_\_\_\_Red Tape**

Vendors who sell items too large to be placed in shopping bags need to acquire some red tape from the office to be tied around the item after it is sold. This helps employees and other vendors know that an item has been purchased.

**By signing below, I am agreeing to the terms as stated above.**

Dealer Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Preservation Station Market and Event Center \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Types of Items Sold: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Webpage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Facebook Page: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How did you hear about us? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

License Plate Number for Parking \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PAYMENT DUE**

Number of 8 x8 spaces \_\_\_\_\_\_\_\_\_\_ x 55.00 = \_\_\_\_\_\_\_\_\_\_

Number of 10 x 10 spaces \_\_\_\_\_\_\_\_\_\_ x 80.00 = \_\_\_\_\_\_\_\_\_\_

Electricity 10.00 per indoor outlet YES or NO x 10.00 = \_\_\_\_\_\_\_\_\_\_

Electricity for campers and/or big equipment YES/NO X 20.00= \_\_\_\_\_\_\_\_\_\_

Number of Tables \_\_\_\_\_\_\_\_\_\_ x 10.00= \_\_\_\_\_\_\_\_\_\_\_

Outdoor Space \_\_\_\_\_\_\_\_\_\_x 50.00= \_\_\_\_\_\_\_\_\_\_\_

(You can bring your own tables and this is encouraged.)

TOTAL DUE \_\_\_\_\_\_\_\_\_\_\_